

## Gas Trade Internship

In order to further develop our local energy workforce and provide educational opportunities for students interested in pursuing utility trades, HG&E is considering the development of an internship program for incoming high school seniors, as well as college students and recent graduates.

HG&E is accepting applications from high performing incoming high school seniors, recent high school graduates, and college students who are interested in learning about public utility field operations, particularly natural gas and mechanical systems. The ideal candidate will be able to work in a fast-paced, hands-on environment and have a passion for the utility industry. In addition, HG&E is specifically seeking applicants who have some high school level technical job training. Applicants must be residents of the city of Holyoke.

### RESPONSIBILITIES:

- Report to Utility Foreman and assist with appropriate daily tasks and projects.
- Support operations staff with non-electrical and/or non-gas duties.
- Occasionally assist with system design tasks such as one-line diagrams or as-built generation.
- Assist with billing automation and tracking work orders.
- Ride along with installation teams to observe and support systems.
- Follow protocol to collect, interpret and report on results.
- Light construction and job site maintenance.
- Assist with data management systems and stakeholder engagement.
- Work on other duties as assigned.

### MINIMUM QUALIFICATIONS:

- Interest in learning all facets of an assigned trade (lineman, gas laborer, hydro-electric and sub-station operations, telecom helpdesk, etc.)
- Great interpersonal communication
- Excellent organizational & problem-solving skills
- Capable of working as part of a team in an agile environment
- Ability to work outside in varying weather conditions
- Grade level mathematical and reading skills
- Mechanical and Technical Abilities (for field positions)
- Familiarity with Microsoft 365, or similar software program

### LOCATION:

Various locations in HG&E service territory | summer: 20-40 hours a week; school year: 15-20 hours/ week (as available).

### LEARNING:

The program will integrate classroom training with hands-on activities to ensure an understanding of municipal light plants (MLPs) and municipal gas plants (MGPs). Students will be provided with a mentor who is based in the field.

### COMPENSATION:

This is a paid internship and depending on educational level successful candidates can expect to earn between \$15 - \$18/hour. Eligible seniors and college students (enrolled in a college program leading to an engineering degree) may also apply for Cornelius J. Moriarty, Jr. Scholarship for Cadet Engineers Scholarship.

### HOW TO APPLY:

If you are a team player and want to apply, please submit the following materials:

- Certified high school transcript and current college transcript, if applicable
- HG&E's employment application
- Resume
- A letter of interest outlining the reason you are pursuing this opportunity
- A letter of recommendation from high school or current college

Please submit to [humanresources@hged.com](mailto:humanresources@hged.com) as a Word or PDF attachment and add "Trade Internship" in the subject line.

### REMARKS:

Successful candidate must have a valid driver's license with a clean driving record; must be able to pass a pre-employment physical, drug screening, and criminal background check. **Posting closes on May 23, 2025.**