



**REQUEST FOR ELECTRIC SERVICE**  
City of Holyoke Gas & Electric Department

**FAX Document to:**  
**(413) 536-9353**

OFFICE REPRESENTATIVE	DATE
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This is a formal request for electric service to your home or building. It is necessary for your electrical contractor to complete this form. If you are not sure how to classify your service, please contact the Meter Dept. at (413) 536-9339 or the Engineering Dept. at (413) 536-9349.

**The information provided will be used to establish the applicable rate under which you or your customer will be billed and to receive a meter location for your electrical service. HG&E reserves the right to reject any work performed prior to receipt of this form.**

Please take into account that the HG&E requires at least a week for simple services and up to a month for more complex projects to plan, design, provide materials, and perform the necessary construction. Once this form is submitted, your electrical contractor must contact our Field Technician at (413) 536-9349 to outline customer work requirements and conditions necessary to supply electrical service.

**CUSTOMER USE ONLY**

LAST NAME		FIRST NAME	MI	BILLING ADDRESS	
PHONE NUMBER		SS #	JOB ADDRESS		
CUSTOMER COMMENTS					
REQUESTED COMP. DATE		NEAREST CROSS STREET			
TYPE OF BUILDING (CIRCLE ONE)			RATE CLASSIFICATION (CIRCLE ONE)		SIZE (SQ. FT.)
NEW	ADDITION	EXISTING	RESIDENTIAL	COMMERICAL	INDUSTRIAL
NAME OF ELECTRICAL CONTRACTOR				PHONE NUMBER	STATE LICENSE NUMBER
ADDRESS			CITY/TOWN	STATE	ZIP CODE

**HG&E USE ONLY (SHADED AREA)**

SERVICE/JOB ORDER #	EXISTING CONSTRUCTION (CIRCLE ONE)	NEW CONSTRUCTION (CIRCLE ONE)
	OVERHEAD   UNDERGROUND   NONE	OVERHEAD   UNDERGROUND
METER LOCATION		

**SERVICE DATA**

SERVICE TYPE (CIRCLE ONE)	PRIMARY HEAT SOURCE (CIRCLE ALL THAT APPLY)					
NEW   TEMP   CHANGE	ELECTRIC	GAS	STEAM	OIL	OTHER	
TYPE OF SERVICE REQUESTED (CIRCLE ONE)	PHASE	WIRE	VOLTAGE	SWITCH SIZE	COND. #/SIZE	METERS REQ'D
OVERHEAD   UNDERGROUND						

LOAD BREAKDOWN	KILOWATTS CONNECTED	DEMAND FACTOR	NET KW
LIGHTING			
MOTORS (EXCEPT FOR AIR CONDITIONING)			
AIR CONDITIONING			
ELECTRIC HEAT			
ELECTRIC HEAT PUMP - ELEC/OIL/GAS SUPPLEMENTS			
LARGEST MOTOR (HP)			
RANGE			
DRYER			
ELECTRIC WATER HEATER			
MISCELLANEOUS			
REQUESTED BY	DATE	TOTAL	
COMPANY REPRESENTATIVE			DATE COMPLETED